

Hustisford School District

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Principal

Business and Finance Committee Meeting Minutes of Tuesday, February 11, 2025

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, February 11, 2025 at 5:00 p.m., in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Heather Cramer, District Administrator; John Bohonek, Board President; Jamie Kulkee, member; and Steve Weinheimer, Chair; Corey Manlick, Business Manager; and Scott Firari, Board Member.

New Business:

- **Budget Review—Current and Future—**Mr. Manlick provided information to the committee regarding the current budget. All cash receipts are accurate and up to date through January. Mr. Manlick continues to work with CESA 5 to complete journal entries and the expense side of the accounts. The district will be contacting several individuals with outstanding checks to reconcile why they are outstanding. Tax levy payments were received and more will be coming in during February and again in August. Mr. Manlick provided an update on short-term borrowing. He also provided information on outstanding loans. Things will continue to be tight as we navigate the end of the year. This is completely due to how funds come in and where we sit. The committee also discussed that even with a passed referendum, those funds do not come in until the following January. Mr. Manlick also updated on the end of the calendar year things that were completed. He is working on WRS reconciliation as well.
- **School Finance Information—**The monthly board learning update will be on grants and title funding and how the district uses these funds and what they mean to our district.
- **Referendum Discussion—**The committee discussed the April 1 referendum. They discussed how to get the word out, potential mailings. It was suggested that we do a QR code to get people easily to the information on the website. The committee discussed the option for at least 2 informational sessions to get the word out.
- **Future Program Planning/CPI Update—**CPI has been set at 2.95%
- **Staffing Update—**Mrs. Cramer updated on candidates for open positions. She indicated that she will have interviews for Business Ed next week. Other positions do not have applicants. As soon as applicants come in, interviews will be held.
- **Football Cooperative—**The committee discussed the coop program once again with the further information that they received from Mrs. Cramer. The committee feels that the coop is a great program that has shown amazing success for athletes at both schools. The committee would like to see the coop program operate as it has been over the past years.
- **Health Insurance Update—**Mrs. Cramer updated that she had a meeting with the health coop and that they are predicting that our renewal will be in the single digits. A part of the renewal is that high cost drugs on the plan will move from CVS Pharmacy to Prudent Rx. This is being done as a cost saving measure for the entire coop.